



COOK COUNTY HEALTH & HOSPITALS SYSTEM

CCHHS

Freedom of Information Act Requests.

The Freedom of Information Act (“FOIA”) is a state law that provides all persons with access to public records. It is the general policy of the Cook County Health & Hospitals System (“Health System”) that all persons are entitled to full and complete copies of, or the right to inspect, the public records in the Health System’s possession or under its control, within the parameters of the law.

Request for public records. All written requests for public records must be in writing and must include the name, mailing address or other contact information of the requester, and a description of the public records requested. Requests for inspection or copies of public records are to be made to the following individuals:

For the Ambulatory and Community Health Network of Cook County:

Valerie Cunningham
Ambulatory and Community
Health Network
1900 W. Polk Street – Suite 133
Chicago, IL 60612

For Cermak Health Services of Cook County:

Manny Estrada
Cermak Health Services
2800 South California Avenue
Chicago, IL 60608

For the Cook County Department of Public Health:

Sean McDermott
1010 Lake Street
Suite 300
Oak Park, IL 60301

For John H. Stroger, Jr. Hospital of Cook County:

Johnny C. Brown
1901 West Harrison Street
Room 5650
Chicago, IL 60612

For Oak Forest Hospital of Cook County:

Peggy Jones
Room 308
15900 South Cicero Avenue
Oak Forest, IL 60452

For Provident Hospital of Cook County:

Sidney Thomas
Chief Operating Officer
500 East 51st Street
Chicago, IL 60615

For the Ruth M. Rothstein CORE Center:

Freedom of Information Officer
2020 West Harrison Street
Chicago, IL 60612

For the Cook County Health and Hospitals System:

Elizabeth Reidy
1900 W Polk
Suite 104
Chicago, IL 60612.

Fees. The System shall charge fees according to the following schedule to reimburse its actual cost for reproducing and certifying, where applicable, public records and for the use, by any person, of the equipment of the Health System to copy records. No fees shall be charged for the first 50 pages of black and white, letter or legal size copies. There shall be no fee charged for inspection of records

or for the Health System's cost in searching for and reviewing records.

Fees for Copies of Documents:

- a) 8 ½ x 11, one side, 15 cents per copy.
- b) 8 ½ x 14, one side, 15 cents per copy.
- c) 8 ½ x 11, two sides, 30 cents per copy.
- d) 8 ½ x 14, two sides, 30 cents per copy.
- e) Oversize or undersize materials that do not fit in the document handler-30 cents per copy.
- f) Computer Printouts, standard printouts-\$4 per hundred pages.

The Health System may provide information on diskette, cd, or electronic form, and the cost shall be the actual cost incurred by the Health System. Fees for certification of records shall be \$1 per certification. Fees for reproducing records in any form not listed herein shall be based on the actual cost incurred by the Health System.

Where it is anticipated that fees to the requester will exceed \$25, the requester shall be notified of the amount of the anticipated fee. The requester shall be extended the opportunity to modify the request.

Where the anticipated fee exceeds \$25, an advance deposit of either 25% of the anticipated fee or \$25, whichever is greater, may be required before the material will be reproduced. Where a requester previously failed to pay a fee, an advance deposit of the full amount may be required before the material will be reproduced. When required, if the advance deposit is not received within 30 days following notice of the advance deposit due, the request will be deemed to have been withdrawn.

Mission of the Health System. The Health System's mission is to deliver quality, comprehensive, integrated health services with dignity and respect regardless of a patient's ability to pay; to foster relationships with other health

providers and communities to enhance the health of the public; and to advocate for policies which promote and protect the physical, mental and social well being of the people of Cook County.

Governance. The Health System is governed by a Board of Directors appointed by the President of the Cook County Board of Commissioners with the concurrence of the Board of Commissioners. The members of the Health System Board are: Chairman Warren Batts; Vice Chairman Jorge Ramirez; and, Directors David Ansell, M.D., MPH., Cook County Commissioner Jerry Butler, David Carvalho, Quin Golden, Benn Greenspan, Ph.D., MPH, Sister Shiela Lyne, RSM, Luis Munoz, M.D., MPH, Heather O'Donnell, and Andrea Zopp. The Chief Executive Officer of the Health System is William T. Foley.

Affiliates: The Health System is composed of the following entities: Cermak Health Services of Cook County, 2800 South California Avenue, Chicago, IL 60608; Cook County Department of Public Health, 1010 Lake Street, Suite 300, Oak Park, IL 60301; John H. Stroger, Jr. Hospital of Cook County, 1901 West Harrison St., Chicago, IL 60612; Oak Forest Hospital of Cook County, 15900 S. Cicero Ave., Oak Forest, IL 60452; Provident Hospital of Cook County, 500 East 51st Street, Chicago, IL 60615; Ruth M. Rothstein CORE Center, 2020 W. Harrison Street, Chicago, IL 60612; Ambulatory and Community Health Network, 1901 W. Harrison St., Chicago, IL 60612; Cook County Health and Hospitals System, 1900 W Polk, Suite 220, Chicago, IL 60612.

Budget and Employees. The Health System is made up of approximately 6,800 full-time employees and 676 part-time employees. The FY2010 budget is approximately \$887 million. (The FOIA may be found in the Illinois Compiled Statutes at 5 ILCS 140/1.)

