



**CHAC Meeting**

**October 15, 2014**

**University of Illinois Extension**

**2205 Enterprise Dr., Suite 501, Westchester, IL**

**Committee Members Present:** Christopher Grunow (Stickney Public Health /Stickney Township); Lena Hatchett, (Loyola University Chicago); Diane Logsdon (Logsdon Consultation Services); Terry Mason (CCDPH); James McCalister (Village of Arlington Heights); Mary Passaglia (Northwest Municipal Conference/Health Directors); Itedal Shalabi – representative Radwan Shaikh (Arab American Family Services); Steve Weiler, (Forest Park Police Department).

**Committee Members Present by Phone:** Edwin Chandrasekar (Asian Health Coalition); Amanda Kelley (American Heart Association); Samantha Sherrod (CMAP); Evonda Thomas-Smith (Evanston Health Department).

**Committee Members Absent:** Yvette Alexander-Maxie, (American Red Cross); Catherine Counard (Village of Skokie Health Department); Lynn Guibourdanche (Advocate Lutheran General); Jennifer Heibert-Beine, (UIC School of Public Health); Yamani Hernandez (Illinois Caucus for Adolescent Health); Wendell Mosby, (Prairie State Community College); Maria Oquendo-Scharneck (AgeOptions); Margaret Provost-Fyfe (Village of Oak Park – Dept. of Public Health); Apostle Carl White (Southland Ministerial Health Network).

**CCDPH staff present:** Deanna Durica, Kiran Joshi, Lisa Mallory-Nance, Gina Massuda Barnett, Amy Poore-Terrell, Dedra Ries, Steven Seweryn, Valerie Webb.

- I. Call to Order/Introductions** – Dr. Terry Mason, CHAC Co-chair, called the meeting to order at 10:09 am. A quorum of members was present.
- II. Public Comment** – There was no public comment provided at the meeting.
- III. Approval of Minutes** – Minutes from the July 8, 2014 CHAC meeting were reviewed. Lena Hatchett suggested an edit; Diane Logsdon moved to approve the minutes as amended. Hatchett seconded the motion, which passed unanimously.
- IV. Items for Discussion**
  - a. WePLAN assessments** –Dr. Steven Seweryn reviewed the four MAPP assessments, which are key components contributing to the department’s WePLAN process. Dr. Seweryn reviewed the new method for processing qualitative data and scoring model standards wherein the participants spend a majority of time in discussion. Qualitative data, including key informant interviews, stakeholder meetings, and community strength and asset discussions will be combined with quantitative health data in the assessments. Dr. Seweryn discussed CCDPH’s proposed approach to each of the assessments, and asked CHAC members to note suggestions for strengthening the



approach, as well as to indicate ways in which their agencies could support the process. He reiterated that CCDPH will build on priorities identified in previous WePLAN processes through this work. Members discussed the need to ensure that data is collected from subgroups within the broad population of suburban Cook County. Members stressed the importance of using a health equity framework in the process, and the need for authentic engagement of community members in both the planning process and in understanding and using the resulting information. Members also suggested investigating use of large data sets from health insurers and large employers to add to the quantitative data collected by the health departments.

- b. Council Membership** - Gina Massuda Barnett recapped the membership provisions in the Council Rules of Organization, and proposed the following membership changes for review by CHAC members:
- i. Amanda Kelly as the new representative for the American Heart Association (existing agency - staff change only; no vote needed.)
  - ii. New agency representing Southwest region – Grand Prairie Services, represented by Terri Curran (new agency; filling one of eight open slots). Steven Weiler moved to accept membership, James McCalister seconded. The motion passed unanimously.
  - iii. New overarching agency- Illinois Chapter of the American Academy of Pediatrics, represented by Scott Allen. Diane Logsdon moved to accept membership, Weiler seconded. The motion passed unanimously.
  - iv. New overarching agency – EverThrive, representative TBD. Weiler moved to accept membership, McCalister seconded. The motion passed unanimously.
- c. Amendments and Approval** - Deanna Durica presented the revised Community Member Application for Membership and changes to Rules of Organization and Procedure based on the inclusion of community-level members in the Council. Lena Hatchett moved to approve the application and Rules changes; Weiler seconded and the motion passed unanimously.
- d. Health Equity Framework** - Deanna Durica reviewed the plans to create a time-limited sub-committee of the CHAC to work on a Health Equity framework for the Council to consult when considering proposed policies, programs or activities. Members can volunteer to work on the sub-committee, along with CCDPH staff. A draft framework will be created and presented to the full Council for input and approval.

## V. CCDPH Updates

- a. COO Report** – Dr. Terry Mason provided an update on Ebola in suburban Cook County (no substantiated cases). Dr. Mason introduced Dr. Kiran Joshi, CCDPH Senior Medical Officer, who will be coordinating the department’s Ebola response activities. Dr. Mason also discussed the impending transition of CCDPH clinical services (STI, family planning and WIC services) to health system ambulatory clinics. Dr. Mason also discussed the department’s interest in food as a population health strategy, and reported that, in cooperation with Loyola University, a small pilot food recognition survey will be



conducted to gauge respondent knowledge and to help identify appropriate interventions.

- b. Healthy HotSpot Initiative/Partnerships to Improve Community Health (PICH):** Gina Massuda Barnett provided a recap of the Healthy HotSpot Initiative and provided information on how a recently-received CDC grant (PICH) will help to catalyze work around healthy eating, active living, smoke-free environments, and clinical-community linkages. Because of Gina's leadership with Healthy HotSpot and PICH, she will transition the facilitation of the CHAC to Deanna Durica, who will now be the primary staff liaison for the Council.
- c. Ready Faith Preparedness Guide and Workbook** – Lisa Mallory-Nance from the Emergency Preparedness and Response Unit (EPRU) at CCDPH provided an overview of the Ready Faith Toolkit, a resource that provides public health preparedness guidance to faith communities. Staff from EPRU is available to conduct facilitated discussions with faith communities – contact [lnance@cookcountyhhs.org](mailto:lnance@cookcountyhhs.org) for more information.
- d. Violence prevention activities** – This discussion was tabled due to lack of time and will be added to the next meeting's agenda.

#### **VI. New Business**

- a. Meeting dates for 2015** – Deanna Durica reported that meeting dates are being confirmed with co-chairs and will be shared with Council members before the end of the year.

**VII. Adjourn** – James McCalister moved to adjourn the meeting, which was seconded by Diane Logsdon. The meeting was adjourned at 12:24pm.